



St. Matthew's Episcopal Day School

TEACHER RECOMMENDATION - Lower School (Grades 1-4)

APPLICANT'S FULL NAME

CANDIDATE FOR WHAT GRADE?

TEACHER'S NAME

POSITION

HOW LONG HAVE YOU KNOW THE APPLICANT?

SCHOOL NAME

SCHOOL PHONE

St. Matthew's Episcopal Day School is an independent day school located in San Mateo, California and serves students from three years of age through the eighth grade. Committed to a traditional educational environment, St. Matthew's seeks students who are socially and academically ready for a challenging academic program.

The selection criteria for admission includes academic performance, social maturity, motivation, teacher observation and recommendation. We are particularly interested in students who have a willingness to learn, to work cooperatively in group settings and can handle transitions well.

The student who's name appears above is applying to St. Matthew's Episcopal Day School. Your candid estimate of the applicant will help the Admission Committee in making its final selection and in serving the best interests of this candidate. The information you provide **will not** become part of the candidate's official file. *This student's application cannot be processed until this form is received in our office. St. Matthew's Episcopal Day School greatly appreciates your effort in completing this form.*

Please complete and send to: **Director of Admission** tel: 650.342.5436, ext.205
St. Matthew's Episcopal Day School fax: 650.342.4019
16 Baldwin Avenue
San Mateo, California 94401

ACADEMIC: PERFORMANCE:

LANGUAGE ARTS

	EXCEPTIONAL	STRONG	AVERAGE	BELOW AVERAGE	WEAK
Reading skills					
Writing skills					
Expresses ideas in writing					

Has outside support been recommended? YES NO Been given? YES NO

If help has been given, please comment on improvement noted:

MATHEMATICS

	EXCEPTIONAL	STRONG	AVERAGE	BELOW AVERAGE	WEAK
Facts/Computational skills					
Concepts/Problem solving skills					
Learns and applies new concepts					

Has outside support been recommended? YES NO Been given? YES NO

If help has been given, please comment on improvement noted:

STUDY HABITS

	EXCEPTIONAL	STRONG	AVERAGE	BELOW AVERAGE	WEAK
Ability to work independently					
Pattern of completing work on time					
Attention span					
Organization/care of materials					
Work ethic					
Participating in class appropriately					

PERSONAL CHARACTERISTICS

	EXCEPTIONAL	STRONG	AVERAGE	BELOW AVERAGE	WEAK
Peer relations					
Attitude toward faculty and staff					
Assumption of responsibility					
Respects feelings and property of others					

GENERAL QUESTIONS

	EXCEPTIONAL	STRONG	AVERAGE	BELOW AVERAGE	WEAK
Attendance					
Overall academic ability and promise					
Overall social maturity					

What words come to mind when describing this child?

PLEASE MAKE A BRIEF COMMENT ON THE FOLLOWING:

Are you aware of any limitations, disabilities or special needs the candidate might have? Please explain.

Has outside support been recommended? YES NO Been given? YES NO

What concerns or issues have been discussed with the candidate's parents?

Are there concerns or issues that would be better discussed over the telephone? YES NO

In your opinion, is the candidate ready for the next grade level? YES NO

In what ways has this family supported the school, the candidate and the teacher?

SIGNATURE OF TEACHER _____

DATE _____