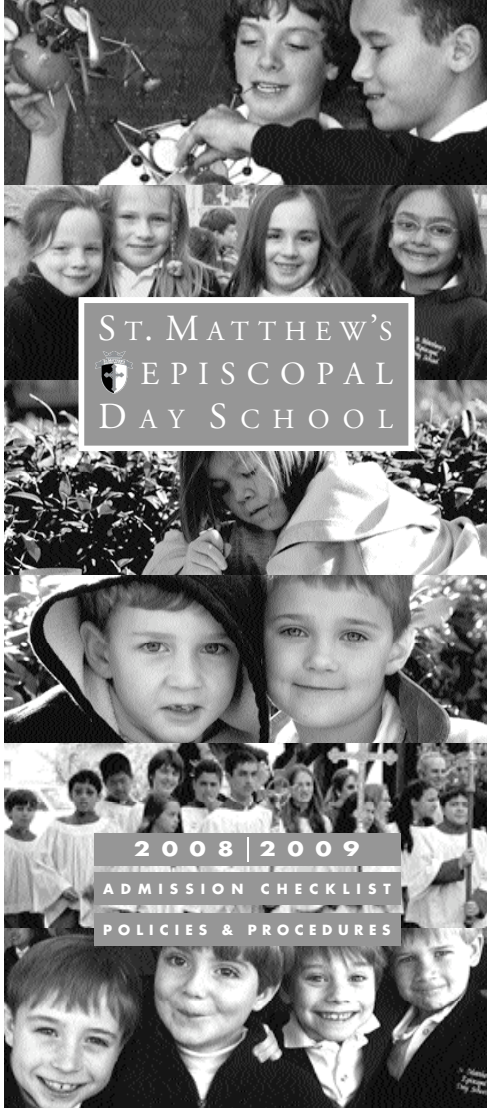


THE MISSION OF ST. MATTHEW'S
 EPISCOPAL DAY SCHOOL IS ❖
 TO PROVIDE A SOLID FOUNDATION
 FOR LIFE-LONG LEARNING,
 ❖ TO INSTILL A SENSE OF SOCIAL
 RESPONSIBILITY AND ❖ TO
 REINFORCE A COMMITMENT TO
 EXCELLENCE THROUGH AN
 ACADEMICALLY CHALLENGING COURSE
 OF STUDY PERMEATED WITH
 CHRISTIAN PRINCIPLES.



ST. MATTHEW'S EPISCOPAL DAY SCHOOL
a community for the heart, mind and spirit

16 BALDWIN AVENUE, SAN MATEO, CA 94401
 TEL 650.342.5436 x205
 www.stmatthewsday.org



Admission Policies

Prospective students in:

- Preschool must be at least 3 years old by September 1,
 - Pre-Kindergarten must be 4 years old by September 1,
 - Kindergarten must be at least 5 years old by September 1,
 - First Grade must be at least 6 years old by September 1,
- of the school year for which they are applying.

In accepting new students, priority is given to qualified siblings, parishioners and children of alumni.

St. Matthew's endeavors to maintain a gender balance in each class.

In accepting new students, St. Matthew's strives to make the best possible academic and social match for the applicant and the School.

St. Matthew's does not discriminate on the basis of gender, race, color, religion, nationality, or ethnic origin in the administration of its educational or admission policies, financial aid distribution, athletic or other school programs.

Financial Assistance is available to students in Kindergarten through Grade 8, and awards are based on needs determined by the School and Student Service for Financial Aid (SSS), Princeton, New Jersey.

Admission and financial aid decisions are made independently; applying for financial assistance will not affect the admission decision.

An application will not be considered unless it is complete. Please see the appropriate checklist for details on what a completed application should include.

School Day Schedule

Preschool	Mon., Wed., Fri.	12:15pm -2:45pm
Pre-Kindergarten <i>(Beginning mid-year)</i>	Mon.-Fri.	8:15 am -11:15 am
	Tue., Thur.	8:15 am-12:15 pm
Kindergarten	Mon., Tue., Thur., Fri	8:15 am-2:30 pm
	Wed. <i>(late start)</i>	9:15 am-2:30 pm
Grades 1-4	Mon., Tue., Thur., Fri.	8:15 am -3:00 pm
	Wed. <i>(late start)</i>	9:15 am -3:00 pm
Grades 5-8	Mon., Tue., Thur., Fri.	8:15 am -3:30 pm
	Wed. <i>(late start)</i>	9:15 am -3:30 pm

Admission Dates

Application Deadline: Friday, January 30, 2009

Financial Aid Application Deadline:
 Friday, January 30, 2009

School Tours:

September 11, 18, 25 October 2, 16, 30 November 6, 13, 20
 December 4, 11 January 8, 15, 22, 29 (2009)

St. Matthew's school tours are offered on Thursday mornings from 8:15 to 10:00. Parents of current students lead the tours, which begin in the St. Matthew's chapel. Following the morning chapel service, there is an overview orientation of the campus and an opportunity for classroom visits, followed by a question/answer period with the Director of Admission.

Admission Open House:

Saturday, November 15, 2008 10:00 am- 12:00pm
 Tuesday, January 13, 2009 6:30- 8:30pm

First Round of Decisions mailed:

March 19, 2008



CHECKLIST

Preschool and Pre-Kindergarten Applicants

(License # 410500600)

- School Tour**
All parents of applicants are requested to join us during one of our regularly scheduled tours listed in this pamphlet.
- Application and Fees**
Complete and return the application form, along with a non-refundable fee of \$100, to the Admission Office as soon as possible.
- Transcript Request & Teacher Recommendation Forms**
Send the transcript request and teacher recommendation forms to your child's school for completion. Please note that the Admission Office must receive the transcript and recommendation by **January 30** to be considered in the first round of decisions.
If the applicant has not attended a previous Preschool, you do not need to submit these forms.
- Assessment Visit**
Assessment Dates: Beginning in January, visits are scheduled on an ongoing basis. Upon receipt of your application, the Admission Office will contact you to schedule a visit for your child. Both Preschool and Pre-Kindergarten applicants will participate in small group activities with the Preschool/Pre-Kindergarten teacher(s) and assistants.

CHECKLIST

Kindergarten Applicants

- School Tour**
All parents of applicants are requested to join us during one of our regularly scheduled tours listed in this pamphlet.
- Application and Fees**
Complete and return the application form, along with a non-refundable fee of \$100, to the Admission Office as soon as possible
- Transcript Request & Teacher Recommendation Forms**
Send the transcript request and teacher recommendation forms to your child's school for completion. Please note that the Admission Office must receive the transcript and recommendation by **January 30** to be considered in the first round of decisions.
- Assessment Visit**
Assessment Date: February 7
Upon receipt of your application, the Admission Office will contact you to schedule a time for your child. Applicants will participate in small group activities designed to determine readiness and compatibility with the Day School program.

CHECKLIST

Grade 1–4 Applicants

- School Tour**
All parents of applicants are requested to join us during one of our regularly scheduled tours listed in this pamphlet.
- Application and Fees**
Complete and return the application form, along with a non-refundable fee of \$100, to the Admission Office as soon as possible
- Transcript Request & Teacher Recommendation Forms**
Send the transcript request and teacher recommendation forms to your child's school for completion. Please note that the Admission Office must receive the transcript and recommendation by **January 30** to be considered in the first round of decisions.
- Submit Most Recent Standardized Tests**
If available, please submit the applicant's most recent standardized test scores to the Admission Office by the application deadline of **January 30**.
- One-Day Shadow Visit**
Upon receipt of your application, the Admission Office will contact you to set up the school visit for your child. The applicant will visit the grade they are currently in.
- Assessment**
A standardized assessment will be administered to your child on the day of their shadow visit.

CHECKLIST

Grade 5–8 Applicants

- School Tour**
All parents of applicants are requested to join us during one of our regularly scheduled tours listed in this pamphlet.
- Application and Fees**
Complete and return the application form, along with a non-refundable fee of \$100, to the Admission Office as soon as possible
- Transcript Request & Teacher Recommendation Forms**
Send the transcript request and teacher recommendation forms to your child's school for completion. Please note that the Admission Office must receive the transcript and recommendation by **January 30** to be considered in the first round of decisions.
- Submit Most Recent Standardized Tests**
If available, please submit the applicant's most recent standardized test scores to the Admission Office by the application deadline of **January 30**.
- ISEE Admission Examination**
Testing Date: January 10
St. Matthew's requires the ISEE admission test for Middle School applicants. Please visit www.iseetest.org for registration instructions. For registration purposes, please note St. Matthew's school code: 054141. Test practice questions can be downloaded from the web site.
Please contact the Admission Office if you do not have Internet access.
- Two-Day Shadow Visit**
The Admission Office will contact you to set up the school visit once the application is received. The applicant will visit the grade they are currently in.